

<b>State if the document is a Trust Policy/Procedure or a Clinical Guideline</b>	<b>Trust Policy</b>
Document Title:	Sustainability Policy
Document Number	S24
Version Number	1.0
Name and date and version number of previous document (if applicable):	Environmental, Energy and Sustainability Policy NC10
Document author(s):	Sustainability Officer
Document developed in consultation with:	Carbon Management Programme Board
Staff with overall responsibility for development, implementation and review:	Sustainability Officer
Development / this review period:	August to September 2013
Date approved by the Policy Approval Group/Clinical Guidelines Committee on behalf of the Trust Board:	11 <sup>th</sup> September 2013
Chief Executive / Chair Clinical Guidelines Signature:	P Phillip
Date for next review:	September 2016
Date document was Equality Impact Assessed:	9 <sup>th</sup> October 2013
Target Audience:	All staff, volunteers, governors, public
Key Words:	Environment, Energy, Sustainability, Travel, Carbon emissions
Associated Trust Documents:	Sustainable Management Development Plan Carbon Management Plan Active Travel Plan Waste Management Policy

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## **Introduction**

The UK government has identified the public sector as key to delivering carbon reduction across the UK in line with its Climate Change Act commitments.

In 2009 the NHS Carbon Reduction Strategy for England was published in response to the UK Climate Change Act. It set out an ambition for the NHS to be a leading low carbon and sustainable health system.

Assuring a sustainable health is one of the greatest and most important challenges of our time. Climate change is globally recognised as the greatest environmental and economic threat. 'The Lancet'-UCL report called climate change as 'the biggest global-health threat of the 21st century'.

We have a clear responsibility to take a leading role in tackling climate change and have a genuine opportunity to influence change for our patients, service users and the public. We must align, integrate, and coordinate a whole system approach to health and care which ensures the future is more environmentally, financially and socially sustainable.

## **Purpose**

Public sector organisations can contribute significantly to reducing CO<sub>2</sub> emissions and improving efficiency. Sustainable development and carbon emissions reduction are about realising efficiency savings, transparency, accountability and leading by example.

The Purpose of this policy is to ensure compliance with energy, environmental and other related legislation by adherence to best practice at all times.

## **Sustainability Policy Statement**

Luton and Dunstable University Hospital NHS Foundation Trust (L&D) is passionate and committed about making sustainable development an integral part of our day to day activities. We pride ourselves as being at the forefront of innovation, achievement and are leaders in patient safety initiatives and now our focus is to become one of the sustainability and low carbon leaders within the NHS.

We understand that we have a clear social responsibility to manage and reduce our carbon emissions, to reduce the environmental impacts of all our activities (through the better use of our natural resources and the way we procure goods and services), to prevent pollution and to ensure that all our stakeholders are fully aware of our Policy and are committed to implementing and improving it.

This Policy set outs our vision alongside with objectives and is based upon the following commitments:

- To comply with, and exceed where practicable, all applicable legislation, codes of practice and other requirements to which the Trust subscribes;
- To integrate sustainability considerations into all our business decisions;
- To reduce the environmental impacts of all our activities;
- To prevent pollution;
- To review, annually report, and to continually strive to improve our sustainability performance.

To achieve these aims we will:

- Reduce the Trust's carbon dioxide emissions through the delivery of the Carbon Management Plan;
- Put in place measures to promote reduction, re-use, correct segregation and recycling of waste;
- Reduce the environmental impact of the Trust activities through conservation and considered use of natural resources;
- Encourage the adoption of sustainable travel practices by staff, patients and visitors travelling to and from the site through the delivery of the Active Travel Plan in order to achieve a modal shift away from single occupancy vehicle use;
- Develop and implement the Trust's Sustainable Procurement Policy to encourage improvements in the environmental performance of suppliers, goods and services;
- Ensure all new building developments and refurbishment projects take into account sustainable construction principles and low/zero carbon technologies
- Engage with the wider community to promote sustainability and seek collaborative opportunities in order to facilitate developments in this area;
- Ensure that this Policy is communicated to all staff and individuals working for or on behalf of the Trust and to provide training and awareness where appropriate;

- Provide information regarding the Trust's Sustainability performance to staff, students, patients and visitors and all other interested parties;

## **Duties and Responsibilities**

The Carbon Management Programme Board will provide the high level oversight of the carbon management and sustainability programmes. The CMP Board will meet quarterly and will report on annual basis to the Trust Board and half yearly to the FIP Committee. The CMP Board membership will include: Estates, IT, Finance, Procurement, staff side and L&D governors.

The Managing Director will have overall responsibility for Sustainability on behalf of the Chief Executive. A Non-Executive Director will be nominated as a Sustainability Champion by the Chairman. The day-to-day execution of the sustainability agenda within the Trust will be undertaken by a dedicated Sustainability Officer, accountable to the Director of Estates & Facilities.

Responsibilities for delivering specific sustainability and carbon reduction projects will be assigned to nominated individuals.

On a daily basis all staff have the responsibility to minimise the Trust's environmental impact by recycling wherever possible, switching off lights, computers, monitors and equipment when not in use, minimising water usage and reporting faults promptly.

## **Standards/Key Performance Indicators**

KPIs that we will use to monitor progress against targets defined within Carbon Management Plan and Active Travel Plan are:

- Gas, electrical and water consumption per quarter
- Carbon emissions by year
- % increase/decrease carbon emissions by year
- Achievement against projected carbon savings
- Number of projects submitted for approval and number of projects completed
- Waste reduction
- % increase/decrease in single occupancy vehicle use
- % increase/decrease in sustainable modes of transport

Progress will be reported quarterly to the CMP Board and half yearly to the FIP Committee.

An annual report will be produced end of each financial year which will be included in the Annual Report and Accounts in line with statutory requirements for NHS Foundation Trusts. The Sustainability Officer will coordinate production of the report. The report will be submitted to the CMP Board for endorsement. The annual report will cover the

financial and carbon costs and savings against our targets and trajectories. The Treasury's sustainability reporting guidance will be used to ensure best practice to reporting is applied.

## **Training**

The Trust will communicate this Policy to all staff and individuals working for or on behalf of the Trust and provide training and awareness where appropriate;

The sustainability related content will be included within the Trust internal communications and newsletters (internal & external).

The Trust will sponsor campaigns to raise the awareness of sustainability issues among staff and all relevant stakeholders.

## **References**

Climate Change Act (2008)

NHS Carbon Reduction Strategy for England (2009)

Carbon Reduction Commitment Energy Efficiency Scheme (CRC EES)

The Good Corporate Citizenship (GCC) tool

The Route Map for Sustainable Health

### Appendix 1 - Full Equality Analysis Form

<b>Title of Proposal</b>	<b>Sustainability Policy</b>		
<b>Person Completing this proposal</b>	Magdalena Golebiewska	<b>Role or title</b>	Sustainability Officer
<b>Division/Department</b>	Estates	<b>Service Area</b>	
<b>Date Started</b>	9 <sup>th</sup> October 2013	<b>Date completed</b>	9 <sup>th</sup> October 2013
<b>Looking back at the screening tool, in what areas are there concerns that the proposal treats groups differently, unfairly or disproportionately as a result of their personal protected characteristics?</b>			
This Policy has no relevance to the Public Sector Equality Duty and little impact on people as a result of their personal protected characteristics			
<b>Summarise the likely negative impacts</b>		<b>Summarise the likely positive impact</b>	
n/a			
<b>What previous or planned consultation or research on this proposal has taken place with groups from different sections of the community?</b>			
	<b>Please provide list of groups consulted.</b>	<b>Summary of consultation / research carried out or planned. If already carried out, what does it tell you about the negative impact?</b>	
<b>Group(s) (Community, service user, stakeholders or carers)</b>	n/a		
<b>Staff Group(s)</b>	This Policy was consulted with the Carbon Management Programme Board, which membership includes representatives from various departments, staff side and L&D governors		
<b>What up-to-date information or data is available about the different groups the proposal may have a negative impact on?</b>			
n/a			
<b>Are there any gaps in your previous or planned consultations, research or information? If so are there any other experts, groups that could be contacted to get further views or evidence?</b>			
<b>Yes</b>		<b>No</b>	
<b>If yes please list below</b>			

n/a					
<b>As a result of this Full Equality Analysis and consultation, what changes need to be made to the proposal? (You may wish to put this information into an action plan and attach to the proposal)</b>					
None					
<b>Will any negative impact now be:</b>					
<b>Low:</b>	Low Impact	<b>Legal:</b>		<b>Justifiable:</b>	
<b>Will the changes made ensure that any negative impact is lawful or justifiable?</b>					
n/a					
<b>Have you established a monitoring system and review process to assess the successful implementation of the proposal? Please explain how this will be done below.</b>					
n/a					
<b>Action Planning: How could you minimise or remove any negative impact identified even if this is of low significance?</b>					
n/a					
<b>How will any impact or planned actions be monitored and reviewed?</b>					
n/a					
<b>How will you promote equal opportunity and advance equality by sharing good practice to have a positive impact other people as a result of their personal protected characteristic?</b>					
n/a					